



MARYVALE PREPARATORY ACADEMY

A GREAT HEARTS ACADEMY

COMMUNITY NEWSLETTER

AUGUST 14, 2025



MARYVALE PREPARATORY ACADEMY SCHOOL HOURS/INFO

ARCHWAY (K-6th Grade)

FULL DAYS:
8:00AM-3:15PM

HALF DAYS:
8:00AM-12:45PM

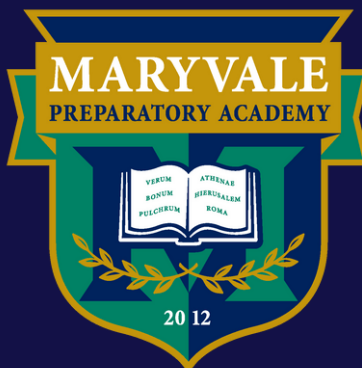
Archway Office Phone Number:
623-247-6095

Report an absence at:
attendance@maryvaleprep.org

OFFICE HOURS:

FULL DAYS:
7:00AM-4:00PM

HALF DAYS:
7:00AM-1:30PM



PREP (7th-12th Grade)

FULL DAYS:
8:00AM-3:00PM

HALF DAYS:
8:00AM-1:00PM

Prep Office Phone Number:
623-247-6095 Option 2

Report an absence at:
prep.attendance@maryvaleprep.org

GATE CLOSURE TIMES:

FULL DAYS: 1:00PM-2:30PM

EARLY RELEASE DAYS: 11:00AM-12:15PM

www.maryvaleprep.org



PREP AND ARCHWAY NEWS



ATHENAEUM After-School Program

The Athenaueum After-School Program is so much more than just 'after-care'. Serving Grades **K-9**, Athenaueum is a comprehensive program that has the same culture and educational focus as the academy. Each day, students are provided with time for homework completion in addition to time for recreation, games, snack, socializing with friends, and enriching hands-on activities that follow a unique monthly theme.

Athenaueum is available from **dismissal to 6:00 PM on all days the academy is in session**.

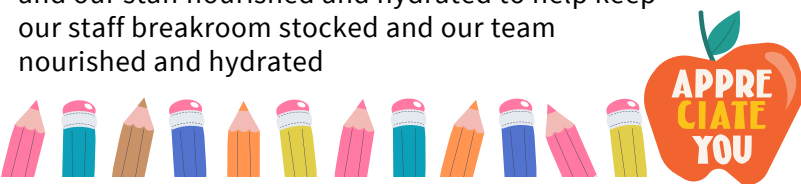
For more information and to register today, please visit: [Athenaueum Website here](#)

For questions about the program, please contact our Campus Coordinator, Anna Harden, at Programs.Maryvale@greathearts.org.

STAFF SNACK DONATIONS

While we can't change the temperatures or ease the traffic, we can show appreciation for our hardworking teachers and staff who give their all every day.

A little pick-me-up goes a long way, especially on those non-stop days. If you're able to contribute, we're currently collecting snack and drink donations Such as canned sodas, microwave popcorn, bagged chips, liquid IV, trail mix, granola bars, and K-cups to keep our breakroom stocked and our staff nourished and hydrated to help keep our staff breakroom stocked and our team nourished and hydrated



SPORTS

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Information about all things athletics can be found on the athletics [website here](#) (For all Athletics News and Events, please check out their brand new Newsletter and Website.).

PSO

Our Parent Service Organization is still in need of a Treasure to join the team alongside our President, Karen Samaniego and Secretary, Brittany Cannon. Please reach out at PSOpresident@maryvaleprep.org to share your interest or learn more. You can also follow us on Instagram and Facebook at [Maryvale_Prep_PSO](#)



TEXT COMMUNICATIONS

Our academy utilizes the School Messenger System to deliver text messages straight to your mobile phone. We will utilize this option to send information about events, school closings, safety and more. You can participate in this free service by sending a text message of "Y" or "Yes" to our academy's short code number, 67587. You can also opt out of these messages at any time by simply replying to one our messages with the word **"Stop"**.



AFTER SCHOOL CANOPY SET UP

HELP NEEDED

Thank you so much to our consistent parents who keep us as cool as possible in this heat with shade canopies and misters. We still need more hands to help sustain us as we get through these hotter weeks. If you are able to help you will be able to skip carline and head to the front office to pick up your scholar after set up. See details within this sign up [LINK HERE](#), we are also looking for sturdy canopy donations!

ACADEMIC CALENDAR

The academic calendar for the 2025-26 school year is available on our [website](#). Please review **"Important Dates"** including early release days, picture days, no school days and testing days for the 2025-26 school year.



AUGUST LUNCH MENUS

[BREAKFAST MENU](#)

[KINDER LUNCH MENU](#)

[1ST-8TH LUNCH MENU](#)

[9TH-12TH LUNCH MENU](#)



ARCHWAY NEWS

KINDER - 6TH GRADE



MESSAGE FROM HEADMASTER DR CRUZ

Hello Maryvale Prep Families,

What a great first full week this has been so far! Our students did a great job learning expectations in the first three days and are continuing to work hard towards meeting those to ensure we have a strong culture of order and joy here at Maryvale Prep.

We are excited to jump into many routines as we make our way through these first weeks of August. You can help your scholar start of academically strong by keeping watch for any invitations or notices regarding areas in which they may need extra academic support. Next week we will begin academic morning clubs which are targeted to support very specific skills in which scholars may be showing some gaps in understanding. If your child is invited, please do your best to bring them early and consistently. If they won't be attending at all, please be sure to communicate so that we can make room for others.

We are also assessing all students to determine if they need additional academic support within the school day in reading and math. You can help them further progress by ensuring they have a quiet space at home to complete homework each night, by asking teachers for resources and attending Family Partnership Night on September 10th, and by checking the parent portal if your child is in 3rd-6th grades to identify what they need support in.

In addition to academics, we hope that many of you will take part in our extracurricular clubs and student athletics programs starting next week! Have a wonderful weekend ahead!



ACADEMIC MORNING CLUBS

1st- 6th grade Academic morning clubs begin **Monday, August 18th!** Students invited to morning club will have received a paper and email invitation from their grade level's morning club leader by **August 14th**. Students invited to morning club should arrive on campus at **7:00 am** if they would like to eat breakfast. At **7:15** they will report to the morning club line on the lawn to meet their club leader. After **7:30**, students will be too late to join morning club. Teachers will continue to add students to morning clubs based on student needs and spots available, so be on the lookout for an invitation later in the year.

GRADE ACCESS FOR 3RD-6TH GRADES



(Parent Portal Link) Every Monday grades will be updated in the parent portal for 3rd-6th grades. We highly encourage you to review these with your child and reach out to your child's teacher with any concerns or to find out how else you can help your scholar.

ACADEMIC INTERVENTIONS



During the first weeks of school, your student will complete assessments and/or screeners to determine whether they need additional support in math or reading. If your student is placed in a reading or math intervention, you will be notified by **August 22nd**. Your student's teacher will be providing resources to help your student during our **Family Partnership Night on September 10th, be sure to attend!**

GALILEO TESTING



Galileo tests for 3rd-6th Grades will continue through the end of next week. See your child's classroom newsletters for exact dates and ensure your scholars are here on time and well rested.

IXL SKILLS PRACTICE

All 2nd-6th grade students have an IXL account to practice skills that will help prepare them for upcoming assessments. They will get their log-in information from their teacher to log in at <https://www.ixl.com/>. **3rd-6th graders** are assigned weekly skills to practice both at school and at home. Learn more by checking out the [family guide here.](#) Schedule time into their week to ensure they are getting this extra practice.



SUPPLY LIST AND CLASSICS TO KEEP

Every new school year, we ask parents to provide supplies and books that students use throughout the school year. Please visit our [website Here](#) for the most current list.

SCHOOL VOLUNTEERS

All Maryvale Prep volunteers must have a Raptor clearance before volunteering on campus. Raptor clearance must be renewed annually, so if you were cleared last year, you must complete the clearance process again for the 2025-26 school year. The cost is \$5 and it only takes a few minutes.

[Click here to Register](#)

CURRICULUM SLIDES

If you did not see the curriculum slides teachers sent before Meet the Teacher Night, please find them on our [website here](#) and note what your scholar will be learning across the year.

DRESS CODE

Please be sure to review our uniform and dress code on pages 40-42 of our Archway Family Handbook. Our faculty and staff are doing their best to log any dress code infractions which you should be receiving. Please adjust any uniform components that are out of dress code as soon as possible after receiving these notices. They will come from our automated system, therefore they are short in length and do not have a formal greeting or email body. The only exception right now are any Land's End uniform orders that are on backorder. If you get a dress code infraction for uniform tops and are affected by a late order or backorder, please email proof of purchase to sgrado@maryvaleprep.org and your child's teachers so that we note it is coming.

BIRTHDAY CELEBRATIONS

Birthdays will be celebrated **one time per month** on the last Wednesday of the month for birthdays within that month in **K-6th only**. Homeroom teachers will notify parents of the date to sign up to bring in treats in honor of their student's birthday month. All birthday treats and celebrations dishes should be store bought and include a nutrition and ingredients label. All treats should be free of pop culture decor. Homemade treats are allowed only at events when a parent or guardian is present to all permission for students to consume them. **Summer and August Birthday Celebrations will take place on August 27th. See your classroom newsletter for more information.**



EXTRACURRICULAR CLUBS



Archway Clubs will begin **next week on August 18th** and run **through November 21st**. Parents must register their student for club via [Configio](#) no later than **Sunday, 8/17**. There is a fee of \$60 per club for the semester. Please note that there will not be club on any noted holidays or early release days on our school calendar. Please be prompt in picking your child up from their club at **4:30pm**. Pick up will take place at the Marley Center Plaza (**gates 6 & 7**). Families will park in the south parking lot and approach the gates with your placard to have your child released to you. Club leaders will remain with students until all have been picked up. Therefore, two occurrences of late pick-ups from clubs (**after 4:30 p.m.**) will result in students being withdrawn from their clubs without refund. Enroll soon before slots are full!

CONGRATULATIONS TO MARYVALE PREP 9TH-12TH GRADE

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We are proud to share that Maryvale Prep High School has been recognized as one of the Best Schools in the state for the 2024-25 school year!

This honor reflects the dedication, hard work, and commitment to excellence shown by our students, teachers, and entire school community.

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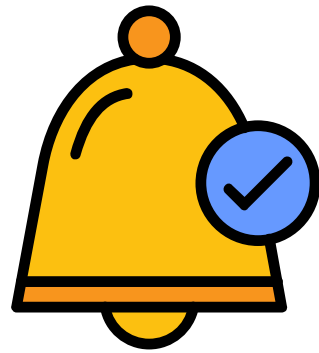
7TH-12TH GRADE DRESS CODE REMINDER

Please remember to follow the school uniform guidelines:

- **7th-8th Grade:** Navy blue or forest green polos with khaki bottoms.
- **9th-12th Grade:** White or light blue Oxford short sleeve shirt or white or light blue polo with khaki bottoms, or a plaid skirt for girls.
- **Shoes and Socks:** Solid black, white, or brown—no patterns or bright colors. Socks may include brand logos (e.g., Nike, Adidas) as long as the socks are solid black or white and the logo is small and in black or white.
- **Belts:** A belt must be worn at all times with pants or shorts that have belt loops.

Students who are out of dress code will be asked to call home and may be required to change before returning to class.

Thank you for helping us maintain a respectful, focused, and professional school environment!



OPTIONAL 7TH HOUR

This year we are offering an optional 7th period during the lyceum block from **2:30PM-3:15PM**.

This class will consist of lifting weights and strength knowledge. Exercise Science is recommended for anyone thinking of going into pre-med, nursing, biology or even coaching. This class will be held **every school day except Wednesdays** and will count for credit. Athletes who play a sport will not have a conflict with the class. Please reach out to the Prep front office to be added to the interest list.





SCHOOL POLICIES

ATTENDANCE

A student that is absent more than ten percent (18 days) of the required number of school days per year is considered to have "excessive absences" whether the absence is excused or unexcused.

CUTS LITE Service (Court Unified Truancy Suppression Limited Intervention To Educate). The CUTS LITE Program will provide a protocol, forms and support from the juvenile probation department to encourage a working relationship with parents and students exhibiting excessive absences or truant behavior with letters and conferences. If these attempts prove to be unsuccessful, we will initiate Truancy Citation to the parents with a hearing at school. Stay tuned for more information on this service

TARDIES

Any student here beyond **7:55 a.m.** is considered tardy and must adhere to the sign in process for their respective school below. **Archway parents must sign in their child for a tardy pass.** Prep will use Raptor for tardies. Prep, students will be given a student ID to drop into our Raptor system for a tardy slip. **Prep parents are not required to accompany their child in for a tardy pass. Please avoid any consequences for multiple tardies by arriving on time as 3 tardies= 1 absence**

STUDENT WALKERS

If you would like to add your child to the walker list, you will need to do so at least **24 hours in advance** of when you want them to begin walking. **If you do not receive confirmation,** they have not been added and will have to wait until then to be dismissed as walkers. Please note, once on the walker list they must walk daily until they are removed. If you want your child to be on the walker list, please email enrollment@maryvaleprep.org. The same applies if you want them removed.

PICK UP

Due to our school day in session and safety measures in place, arrival for end of day pick up may not begin until 2:30 pm. If you arrive prior to that, please note that you will be asked to exit campus and return after 2:30 pm on full days and after 12:15pm on Early Release Days. Emergency vehicles, vendors, and parents with office business cannot get onto campus if the school is blocked with those waiting.

LATE PICK UP

Any student who is picked up after 3:45pm on full days and 1:30pm on Early Release days, will incur late pick up fees. Families will be charged a late pick-up fee according to the following fee schedule:

- **3:45pm-4:00pm (1:30pm-1:45pm Early Release) = \$5.00 per student**
- **4:01pm-4:30pm (1:46pm-2:15pm Early Release) = \$5.00 per student + \$1.00 per student, per minute**
- **After 4:30pm (2:15pm Early Release) = same fee structure as above + Department of Child Safety phone call**

EARLY STUDENT PICK UP

Students who need to be picked up early for appointments must be picked up in the main office **no later than 2:45pm on full days and 12:30pm on Early Release days, NO EXCEPTIONS.** The current Placard with student's name or a valid identification with photo is required when picking up through the office. The student must be signed out with a reason for leaving.

PLACARD FOR CAR-LINE PICK UP

Placards can be accessed on the Parent Portal at <https://greathearts.schoolaxis.com/>

Log in, on main page PICK UP PLACARDS, Select Maryvale Prep Academy, Download and Print, if you cannot locate the placard on your Parent Portal Account, please contact the Front Office. **Please note, we will not accept phone images of the placard for student pick up, parents must have the current paper copy of the placard for safety and fast process.**

STUDENT WALKERS POLICY

Students will be dismissed at **1:00 pm on early release days** and **3:00 pm on full days**. On full days, Prep students can wait for their Archway siblings until they are released at **3:15 p.m** and they can head out to **Gate 4** to walk home or meet families together. On Early Release Days, Archway students can wait for their Prep siblings until they are released at **12:50 p.m** and they can head out to **Gate 4** to walk home or meet families together. All 1st-12th grade students not waiting for siblings as noted, must exit campus immediately. All students will walk along the sidewalk adjacent to the Marley Center and out **Gate 4** and should meet their parents in the suggested area noted above. Please refrain from walking through **Gate 4** onto campus or parking on campus to wait for student walkers, we want to avoid crowding up that area to ensure the flow of traffic continues and students do not get lost amongst waiting families. The only parents who should wait near Gate 4 in an ordered line fashion along the fence/wall are Kindergarten parents. Please note that signing your child up as a walker is a liability you are taking as they are not supervised or delivered directly to parents. We ask that as parents, you calculate the best option for your family as you consider safety and convenience. For the first few days of school, we will have more staff aiding the direction of this release area and of students/families new to walking but soon thereafter, we will not continue this supervision and hand off. Student walkers will be allowed to take their phones out to connect with parents/guardians once they have exited **Gates 6 and 7**.

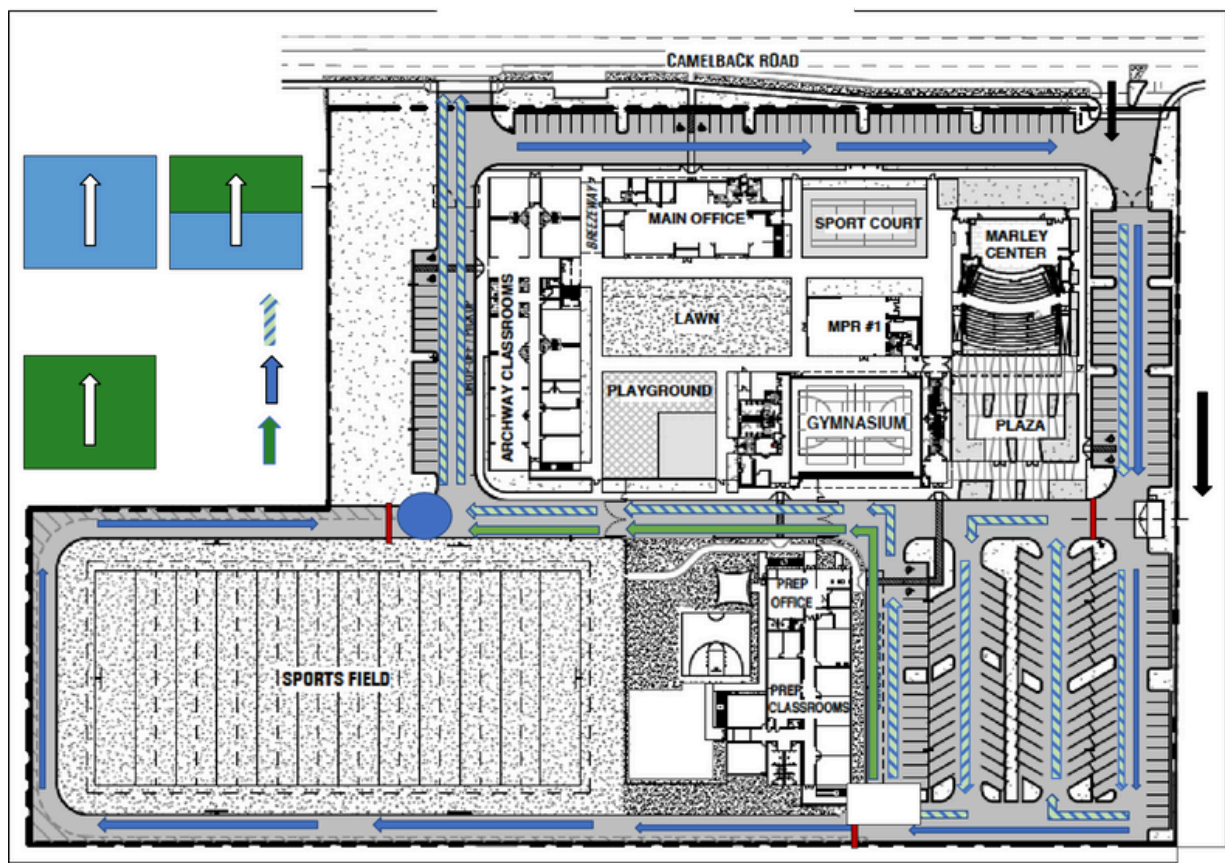
CARLINE MAP

Archway & Prep: follow blue/green signs and snake through faculty parking lot

Prep only: follow blue/green signs, snake through faculty parking lot & merge out of lane by Prep building Maintain safe parking lot speed of 5 mph Merge point will utilize a zipper merge (1 car per lane)

CAR LINE ETIQUETTE :

- **Stay** in your lane
- **DO NOT** try to go around other vehicles
- **DO NOT** speed
- Watch your surroundings at all times
- Always have your Placard ready to be scanned, with your window completely down, once a staff member approaches your vehicle, to make sure traffic run smoothly



CAMPUS SAFETY

Our campus has 5 security gates. East Entrance gate includes a vehicular gate and a pedestrian gate. The plastic yellow chain by the south Prep corner has been replaced with a locking vehicular gate and the west side exit is now secured with a vehicular gate and a pedestrian gate. **Students are allowed onto campus at 7am and all of these gates will be opened at this time. Student walkers should adjust their time on campus to reflect the timing of the campus gate openings.**

RED FIRE LANE

Please do not park in the red fire lane are next to the stop sign. Cars will be towed at your own expense.

SCHOOL ZONE

please observe the posted school zone and speed limit signs to ensure safety of our school community.

CELL PHONE POLICY

As stated in our Handbook, the use of cell/smart phones, and smart watches during the school day is prohibited.

- A student should keep a cell phone turned off (not merely silenced, but off)
- cell phones must be stored in their locker during the school day.
- Cell phones may not be brought in pockets or purses into classrooms.
- Cell phone use is permitted on campus after school and only in the school office area or outside the building.
- If a student needs to phone a parent/guardian during the school day, the student must come to the school office to use one of the school phones. If parents/guardians need to get an emergency message to a student before the end of the school day, they should call the schools main telephone line and ask for a message to be delivered.

Violation of the above restrictions will result in confiscation of the cell phone and disciplinary action. Cell phones will be turned in to the school office and released only to parents/guardians after confiscation.

PREP POLICIES

FOOD DELIVERY POLICY

Students are not permitted to order food to campus. If (the parent or guardian) is ordering food for their child, please ensure it is sent to the Prep office and arrives at the appropriate lunch time:

Grade Level	Full Day	Early Release Day
7 th	12:20 – 12:40 p.m.	11:00 – 11:30 a.m.
8 th	11:10 – 11:30 a.m.	10:30 – 11:00 a.m.
9 th – 12 th	11:30 – 11:50 a.m.	10:30 – 11:00 a.m.

Students will not be allowed to walk to the Archway office to pick up food deliveries and will not be allowed to eat their lunch outside of those times. As a reminder, school breakfast and lunch is provided every day free of charge. Students should take advantage of the breakfast and lunch options provided or be prepared in bringing their own food from home or from a store/restaurant prior to school hours.

STUDENT PARKING

Any student driving and parking on campus must provide **license and proof of insurance** NO EXCEPTIONS. Maryvale Prep offers our Prep Student Drivers the opportunity to purchase a year long reserved parking spot for the 25-26 School Year. For additional details, please visit [Configio](#) for all Prep Student Drivers.

DETENTION POLICY

Detentions are earned for many reasons, some examples are excessive tardies, chewing gum, phone use, etc. Detentions are served the same day a detention is earned, from 3:05-3:35. Detention only occurs on a full day, so if a detention is issued on an early release day, then the student will serve it the next full day. If a student does not attend detention, an additional detention is incurred for skipping detention. Athletes must serve a detention before attending practices or games.

OFFICE HOURS/ TUTORING

Our morning Office Hours and Lyceum Tutoring programs offer students opportunities to receive additional support from their teachers to help them succeed in class. Students may work with their teachers during optional Morning Office Hours from **7:25am – 7:50am**, while teachers select and invite particular students to work in small groups during mandatory Lyceum Tutoring from 2:25 – 3:00 on full days. Teachers will communicate the days that they have Office Hours and Tutoring to their students. We encourage all of our students to take the initiative to drop in during Morning Office Hours and require them to attend Lyceum Tutoring so that they can be successful at Maryvale Prep!

ATHLETIC DEFICIENCY POLICY

Athletics are an important part of the overall educational program at Maryvale Preparatory Academy. Participation in athletics is a privilege available to all eligible students. Ineligibility is defined as having a grade below 60% (F) overall in one or more classes at the eligibility check.

Eligibility will be checked every week each quarter on the first day of the week, as well as from the quarterly report card (Q1, Q2, Q3).

Ineligibility will last for the week (or until the next grade check), regardless of grade changes mid-week. Grade updates will be given weekly for all student-athletes and coaches to track their progress.

After-School Homework Club:

Each week any student with an F in the homework category for any class will be placed in the Homework Club by the Dean of Academics. Homework Club is strongly recommended to help students increase their homework which in turn affects all other aspects of their academic life. Homework Club is offered on full-days 3:00-3:30pm.

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Violation of the above restrictions will result in confiscation of the cell phone and disciplinary action. Cell phones will be turned in to the school office and released only to parents/guardians after confiscation.

PREP GATE CLOSURE TIMES

East entrance gate will close from **1:00p.m.-2:30p.m. on full todays and from 11:00 a.m.-12:15 p.m.** on half days, Any parent wanting to pick up their students between these times will have to park in the north parking lot by entrance and walk through student entrance gate to get to prep office. You will not be able to pick up or drop off your prep student in Archway Office. We will not call students out of class until parent is present. **When picking up students please give yourself enough time for pickup, as students are sometimes transitioning classes and can take longer to arrive to office for pick up.**