



PREP NEWSLETTER JANUARY 23, 2025



PREP SCHOOL HOURS/INFO

FULL DAYS:
8:00AM-3:00PM
OFFICE: 7:00AM - 4:00PM

HALF DAYS:
8:00AM-1:00PM
OFFICE: 7:00AM - 1:30PM

GATE CLOSURE TIME:
FULL DAYS:
1:00PM-2:30PM

EARLY RELEASE DAYS:
11:00AM-12:15PM

Prep Office Phone Number:
623-247-6095 Option 2

Report an absence at prep.attendance@maryvaleprep.org



www.maryvaleprep.org



IMPORTANT MESSAGE FROM HEADMASTER

Dear Maryvale Prep Families,

Some of you have reached out with concern and questions about our approach and next steps regarding recent executive orders. We are engaging closely with Great Hearts leadership and our legal team who are gathering more information that will help guide any next steps. As always, we will remain committed to great care for your children, and we thank you for trusting us. Please reach out to your Headmasters directly if you have any questions.

-Rachel Mercado

SPIRIT WEEK

February 10 - February 14

More info coming soon for specific days and dress code

GALILEO TESTING

Here are some essential details and tips to help your child prepare for the upcoming Galileo Testing. Testing Dates: ***Galileo Testing will take place on Wednesday, January 29th.***

Test Preparation:

Encourage your scholar to review class notes and materials to reinforce their learning. Ensure they have a quiet and well-lit space for studying and homework.

Be supportive and provide a positive environment for their preparation.

Test-Day Essentials:

Please ensure that your scholar arrives at school on time on testing day. Make sure they get a good night's sleep and have a nutritious breakfast. Stay Informed: If you have any questions or need additional information regarding the Galileo Testing, please do not hesitate to reach out to me at smiano@maryvaleprep.org.

ESL AZELLA PARENT MEETING AND EXAM

As we approach the end of the first week of school, we want to keep you informed about an important upcoming event: the AZELLA exam. This assessment is crucial for evaluating our students' English language proficiency and ensuring they receive the support they need to succeed.

Important Dates

AZELLA Exam: February 3-7

Parent Meeting Invitation: January 15th

On January 15th, we will be having individual parent meetings. During these meetings, we will discuss the significance of the AZELLA exam, share strategies on how you can help your child prepare, and answer any questions you may have. We believe that collaboration between home and school is key to our students' success, and we look forward to partnering with you in this important journey.



LUNCH MENUS

As of January 1st, 2024 all student will be receiving free lunch. We will not be sending out NSLP forms to be fill out this year. If you have any questions please reach out to our front office.

January Lunch Menu



January Breakfast Menu



UPCOMING FIELD TRIPS

Date	Field Trip	Grade
January 31	Chandler Center for the Arts	7th Grade
February 7	Medieval Times	8th Grade

Please make your payment 2 weeks before field trip on **Configio**. Permissions slips will be available via configio and will be needed for all students. No student will be allowed to attend field trip without a permission slip.

SPRING SPORTS REGISTRATION

Registration for spring sports is now open until **February 21**. Anyone who wishes to sign up after February 21 will not have the option for volunteer pricing. Therefore, full price will have to be paid. **No Exceptions.**



High School

Boys Baseball -\$250 (1 Games \$225 or 2 Games \$200)
 Girls Softball -\$250 (1 Games \$225 or 2 Games \$200)
 Track and Field \$250 (1 Games \$225 or 2 Games \$200)

Middle School

Boys Basketball \$200 (1 Game \$175 2 Games \$150)
 Girls Basketball \$200 (1 Game \$175 2 Games \$150)
 Track & Field \$200 (1 Game \$175 2 Games \$150)

SENIOR TRIP UPDATE

Parents – please finalize the \$150 payment by February 1st. Keep an eye on the BAND app for a final packing and information meeting soon!

Pay HERE



GREAT HEARTS HIRING EVENT

GreatHearts
CLASSICAL EDUCATION. REVOLUTIONARY SCHOOLS.

HIRING EVENTS

2025
TRUTH | GOODNESS | BEAUTY

TEACHERS | TEACHING ASSISTANTS | SPECIAL EDUCATION |
ADMINISTRATION | SUPPORT STAFF | COACHES | NURSES

COMPETITIVE PAY | GREAT BENEFITS | ADVANCEMENT OPPORTUNITIES |
PROFESSIONAL DEVELOPMENT

NORTH PHOENIX 14100 N 32ND ST 9AM - 11AM	EAST VALLEY 1951 N. ALMA SCHOOL RD 12:30PM - 2:30PM	WEST VALLEY 2001 N BULLARD AVE 12:30PM - 2:30PM
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REGISTER TODAY!

1
FEB

GREATHEARTSCAREERS.ORG

Click the QR Codes

Basic

Upgrades



SENIOR CAP AND GOWN

As the special date of high school graduation nears us, it is now time to order your student's cap and gown. You will have the option to purchase the basic package of cap, gown, tassel, and hood for \$59.95 plus tax and shipping, or the upgraded packages. **The deadline to order is January 31th.** All shipments will be shipped to the school upon ordering. Please email Gayala@maryvaleprep.org

KEY DATES

JANUARY 29TH
GALILEO TESTING

JANUARY 31ST
7TH GRADE FIELD TRIP


FEBRUARY 7TH
FULL DAY

FEBRUARY 9TH
HALF DAY
8TH GRADE FIELD TRIP

COLLEGE AND CAREER DAY

On 2/12, we will hold our second annual College and Career Day for High School students. 9th through 12th graders will have the opportunity to hear about speakers' academic and career journeys, participate in our College and Career Fair, and get excited about all of the opportunities after high school! Middle Schoolers will be participating in our annual Academic Olympics with fun games and time for fellowship. We look forward to seeing your students enjoy these events! **7th through 12th grade students are encouraged to wear college wear on the 12th as a way to show school spirit!**

2024-2025 YEARBOOK



Celebrate the Full Circle of our first K-12 Class, along with all of the amazing things we will do this year!

Order your yearbook today on Configio!

FULL CIRCLE

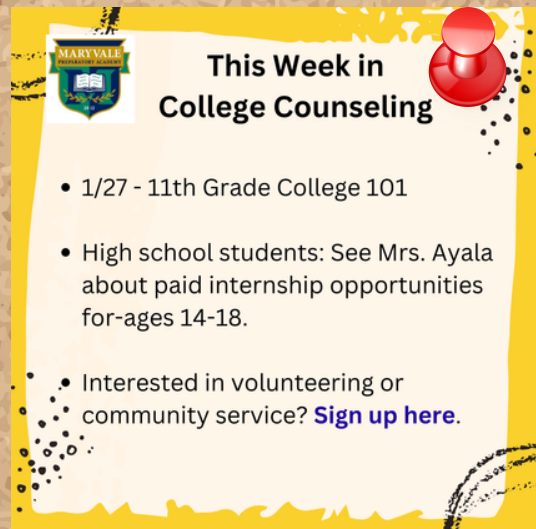
Pre-order by March 1st - \$35
Pre-order after March 1st - \$40

PURCHASE

Discount available for multiple orders

COLLEGE COUNSELING

For additional information or any questions please reach out to our College Counselor
Georgy Ayala
Gayala@maryvaleprep.org



MARYVALE

This Week in College Counseling

- 1/27 - 11th Grade College 101
- High school students: See Mrs. Ayala about paid internship opportunities for-ages 14-18.
- Interested in volunteering or community service? [Sign up here.](#)

PREP POLICIES

FOOD DELIVERY POLICY

Food Delivery Policy

Students are not permitted to order food to campus. If you (the parent/guardian) are ordering food for your child, please ensure it is sent to the Prep office and arrives at the appropriate lunch time:

Grade Level	Full Day	Early Release Day
7 th	12:20 – 12:40 p.m.	11:00 – 11:30 a.m.
8 th	11:10 – 11:30 a.m.	10:30 – 11:00 a.m.
9 th – 12 th	11:30 – 11:50 a.m.	10:30 – 11:00 a.m.

Students will not be allowed to walk to the Archway office to pick up food deliveries and will not be allowed to eat their lunch outside of those times. As a reminder, school breakfast and lunch is provided every day free of charge. Students should take advantage of the breakfast and lunch options provided or be prepared in bringing their own food from home or from a store/restaurant prior to school hours.

ATHLETIC DEFICIENCY POLICY

Athletics:

Athletics are an important part of the overall educational program at Maryvale Preparatory Academy. Participation in athletics is a privilege available to all eligible students.

Ineligibility is defined as having a grade below 60% (F) overall in one or more classes at the eligibility check.

Eligibility will be checked every week each quarter on the first day of the week, as well as from the quarterly report card (Q1, Q2, Q3).

Ineligibility will last for the week (or until the next grade check), regardless of grade changes mid-week.

Grade updates will be given weekly for all student-athletes and coaches to track their progress.

After-School Homework Club:

Each week any student with an F in the homework category for any class will be placed in the Homework Club by the Dean of Academics. Homework Club is strongly recommended to help students increase their homework which in turn affects all other aspects of their academic life. Homework Club is offered on full-days 3:00-3:30pm.

OFFICE HOURS/ TUTORING

Our morning Office Hours and Lyceum Tutoring programs offer students opportunities to receive additional support from their teachers to help them succeed in class. Students may work with their teachers during optional Morning Office Hours from 7:25 – 7:50, while teachers select and invite particular students to work in small groups during mandatory Lyceum Tutoring from 2:25 – 3:00 on full days. Teachers will communicate the days that they have Office Hours and Tutoring to their students. We encourage all of our students to take the initiative to drop in during Morning Office Hours and require them to attend Lyceum Tutoring so that they can be successful at Maryvale Prep!

CELL PHONES AND PERSONAL TECHNOLOGY

As stated in our Handbook, the use of cell/smart phones, and smart watches during the school day is prohibited. The reason for such a prohibition is to promote an uninterrupted academic environment. Maryvale Prep has a compelling interest in keeping students not just by physically present on campus, but mentally and emotionally present as well, and the ways in which we use of phones and social media encourage detachment from real persons and conversations are a commonplace.

- A student should keep a cell phone turned off (not merely silenced, but off) and
- cell phones must be stored in their locker during the school day. Cell phones may not
- be brought in pockets or purses into classrooms.
- Cell phone use is permitted on campus after school and only in the school office area or outside the building.
- If a student needs to phone a parent/guardian during the school day, the student must come to the school office to use one of the school phones. If parents/guardians need to get an emergency message to a student before the end of the school day, they should call the schools main telephone line and ask for a message to be delivered.
- Violation of the above restrictions will result in confiscation of the cell phone and disciplinary action. Cell phones will be turned in to the school office and released only to parents/guardians after confiscation.



STUDENT PARKING

Any student driving and parking on campus must provide **License and proof of Insurance** NO EXCEPTIONS. Maryvale Prep offers our Prep Student Drivers the opportunity to purchase a year long reserved parking spot for the 23-24 School Year. For additional details, please visit **Configio** for all Prep Student Drivers.



SCHOOL UNIFORMS

Students must be in full uniform every day, if shirts have not been purchased yet or online orders have not arrived, they can come in solid navy or solid green polos and khaki bottoms. All shoes must be solid black, brown, or white. All backpacks must be one color scheme/solid colors and no pop culture.

Middle School (7th & 8th)- navy or solid green polos and khaki bottoms or Maryvale Prep Skirt.

High School- white or light blue Oxford/ Polos (Only Available at Anton) Khaki bottoms or Maryvale prep Skirt.

Please refer to the **handbook** for allowed uniform components and our **website** for authorized uniform vendors.

DETENTION POLICY

Detentions are earned for many reasons, some examples are excessive tardies, chewing gum, phone use, etc. Detentions are served the same day, a detention is earned, from 3:05-3:35. Detention only occurs on a full day, so if a detention is issued on an early release day, then the student will serve it the next full day. If a student does not attend detention, then an additional detention is incurred for skipping detention. Athletes must serve a detention before attending practices or games.

PREP GATE CLOSURE TIMES

East entrance gate will close from **1:00p.m.-2:30p.m. on full todays and from 11:00 a.m.-12:15 p.m.** on Half days, Any parent wanting to pick up their students between these times will have to park in the north parking lot by entrance and walk through student entrance gate to get to prep office. You will not be able to pick up or drop off your prep student in Archway Office. We will not call students out of class until parent is present. **When picking up students please give yourself enough time for pickup, as students are sometimes transitioning classes and can take longer to arrive to office for pick up.**

STUDENT WALKERS

Our student walker dismissal area has moved.

Prep walkers will be dismissed at 1:00 pm on early release days and 3:00 pm on full days.

On full days, Prep students can wait for their Archway siblings until they are released at 3:20 pm and they can head out to Gate 4 to walk home or meet families together.

On Early Release Days, Archway students can wait for their Prep siblings until they are released at 1:00 pm and they can head out to Gate 4 to walk home or meet families together.

All 1st through 12th grade students not waiting for siblings as noted, must exit campus immediately.

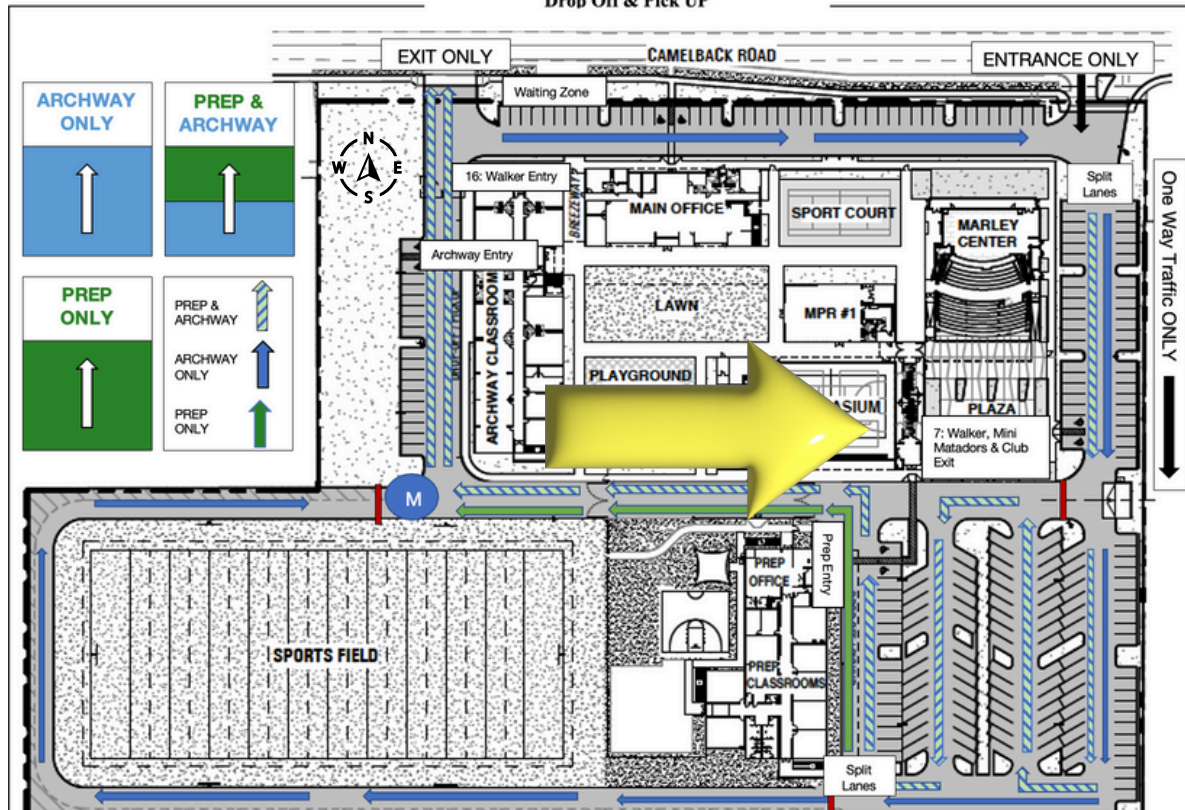
All students will walk along the sidewalk adjacent to the Marley Center and out Gate 4 and should meet their parents in the suggested area noted above. Please refrain from walking through Gate 4 onto campus or crowding up that area to ensure the flow of traffic continues and students do not get lost amongst waiting families. The only parents who should wait near Gate 4 in an ordered line fashion along the fence/wall are Kindergarten parents.

Please note that signing your child up as a walker is a liability you are taking as they are not supervised or delivered directly to parents. We ask that as parents, you calculate the best option for your family as you consider safety and convenience.

For the first few days of school we will have more staff aiding the direction of this new release area and of students/families new to walking but soon thereafter, we will not continue this supervision and hand off.

Student walkers will be allowed to take their phones out to connect with parents/guardians once they have exited Gates 6 and 7.

Maryvale prep Academy Carline Traffic Flow Drop Off & Pick UP



CARLINE ETIQUETTE

Stay in your lane

DO NOT try to go around other vehicles

DO NOT speed

Watch your surroundings at all times

Always have your Placard ready to be scanned

Roll down your window when approaching a staff member that can scan your placard, they will not scan if window is up as this causes delays with window barrier

SCHOOL POLICIES

ATTENDANCE

A student that is absent more than ten percent (18 days) of the required number of school days per year is considered to have "excessive absences" whether the absence is excused or unexcused.

This year, we are introducing **CUTS LITE Service (Court Unified Truancy Suppression Limited Intervention To Educate)**. We will follow the following timeline:

- 5 Absences: You will receive the 1st warning letter
CUTS Lite Conference
- 9-11 Absences: 2nd warning letter
CUTS Hearing
- Parent Conference/School Intervention



TARDIES

Any student here beyond 7:57 a.m. is considered tardy and **must be signed in by a parent in the front office**. If you are in carline during the 7:57 a.m. cut off time, you will be asked to drop off student at the Front Office. Please avoid any consequences for multiple tardies by arriving on time. **3 tardies = 1 absence**

PICK UP

Due to our school day in sessions and safety precautions arrival for end of day pick up will not begin until 2:30 pm. If you arrive prior to that, please note that you will be asked to exit campus and return after 2:30 pm. Emergency and office business vehicles cannot get onto campus if the school is blocked with waiters.

- Enter into the carline **until after 2:30pm on Full Days and after 12:15pm on Early Release Days**. This will allow our students & faculty to have a cleared parking lot in the event EMS needs access.
- Please keep the **East Entrance merge point cleared** at all times. Wait to enter until all traffic is cleared.
- **Archway & Prep:** follow blue/green signs and snake through faculty parking lot
- **Prep only:** follow blue/green signs, snake through faculty parking lot & merge out of lane by Prep building
- Maintain safe parking lot speed of 5 mph
- Merge point will utilize a zipper merge (1 car per lane)

EARLY STUDENT PICK UP

Students who need to be picked up early for appointments must be picked up in the main office **no later than 2:45pm on full days and 12:30pm on half days, NO EXCEPTIONS**. The current Placard with student's name or a valid identification with photo is required when picking up through the office. The student must be signed out with a reason for leaving. **3 early pick ups = 1 absence**.

LATE PICK UP

Any student who is picked up after 3:45 pm, will incur late pick up fees beginning with the second occurrence of late pick-up, families will be assessed a late pick-up fee according to the following fee schedule:

- Up until 4:00 p.m. = \$5.00 per student
- 4:01 p.m. – 4:30 p.m. = \$5.00 per student + \$1.00 per student, per minute
- After 4:30 p.m. = same fee structure as above + Department of Child Safety phone call

PLACARD FOR CAR-LINE PICK UP

Placards can be accessed on the Parent Portal at <https://greathearts.schoolaxis.com/>

Log in, on main page PICK UP PLACARDS, Select Maryvale Prep Academy, Download and Print, if you cannot locate the placard on your Parent Portal Account, please contact the Front Office.

Please note, we will not accept phone images of the placard for student pick up, parents must have the current paper copy of the placard for safety and fast process.

STUDENT WALKERS

If you would like to add your child to the walker list, you will need to do so at least **12 hours in advance** of when you want them to begin walking. If you do not receive confirmation, they have not been added and will have to wait until then to be dismissed as walkers. Please note, once on the walker list they must walk daily until they are removed. If you want your child to be on the walker list, please email enrollment@maryvaleprep.org. The same applies if you want them removed.

Students must leave campus immediately; the gate opens at 3:00pm and after 3:30pm there is no supervision. All students will be released from campus liability by 3:30pm and will be outside of perimeter gates. Please meet your student's at the gate on time. Students cannot stay and wait for athletes during practices and/or games.

For additional information on school policies, please review the Family Handbook on our website

CAMPUS SAFETY

Our campus has 5 security gates. East Entrance gate includes a vehicular gate and a pedestrian gate. The plastic yellow chain by the south Prep corner has been replaced with a locking vehicular gate and the west side exit is now secured with a vehicular gate and a pedestrian gate.

Students are allowed onto campus at 7am and all of these gates will be opened at this time.

Student walkers should adjust their time on campus to reflect the timing of the campus gate openings.

RED FIRE LANE

Please do not park in the red fire lane are next to the stop sign. Cars will be towed at your own expense.

SCHOOL ZONE

We have school zone signs posted and are in the works for additional modifications from the City of Glendale to make school zone safety more prominent.