



MARYVALE PREPARATORY ACADEMY

A GREAT HEARTS ACADEMY

ARCHWAY NEWSLETTER

SEPTEMBER 19TH, 2024

KEY DATES:

September 20th
Early Release Friday

October 4th
Last day of Quarter 1

October 7-11th
Fall Break

October 14-15th
Parent/Teacher Conferences
No School during
conferences

October 14-18th
Scholastic Book Fair



A message from Headmaster Cruz...

I hope this finds you doing well. It is hard to believe we only have three weeks left of this quarter. We are proud of all that we have accomplished and the times we have been able to connect with all of you as we got the year underway.

The remainder of the quarter is a great time to continue investing your students in the information you received at Family Partnership night and to review their grades (3rd through 6th) and any deficiency notices from teachers if you received any. Encourage your children to stay focused in, check planners and homework each night and continue to partner.

Thank you for entrusting us with your scholars!



SCHOOL HOURS

Regular Days:
8:00 AM - 3:15 PM
(campus opens at 7AM)

Early Release Days:
8:00 AM - 12:45 PM

Main Office Phone Number: (623) 247-6095
Attendance Line: (623) 247-6095 Option 0
(leave a detailed voicemail to report absences)

Attendance Email:
attendance@maryvaleprep.org
www.maryvaleprep.org



OFFICE HOURS

Regular School Days:
7:00 AM - 4:00 PM

Early Release Days:
7:00 AM - 1:30 PM



THEMATIC GOAL UPDATE: TURNING PAGES TOGETHER

This week's featured reader is our Math Instructional Coach, Mrs. Saar. Even though she focuses now on Math, she LOVES all things books and grammar. She also leads our Bard Poetry Competition which we hope to see many 3rd-5th grade students participate in. One of her favorite childhood book series was Nancy Drew. These are great books for 3rd-6th graders.

3-6TH GRADE OPEN GRADE BOOK PORTAL

Reminder 3-6 Parents to check your child's grades on the portal every Monday!



DEFICIENCY NOTICES

Expect to hear from your child's teacher if your child falls in the deficient range. Please engage with your child's teachers and your child on ways to raise their grades if you receive one of these notices. Please note that this early in the year, with fewer assessments completed, which are more heavily weighted, grades may be impacted so this is a good time to push study skills and keep track of when tests are coming up.

CLASSICS TO KEEP

In observations, our leadership team has noted that a third to half of the class in various sections have not yet purchased and brought in their own copy of the current classic. Not having access to a book that they can annotate, especially in upper grades will impact their participation score as they cannot annotate a shared class copy and show their own work and understanding. For the list of books needed in your child's class, click [here](#).

If purchasing a book is a financial hardship, we must hear directly from a parent.

HOMEWORK AVERAGE CHECKS

Next week, your teachers will ask you to note on your child's agenda or homework how much time they are spending on homework each night. We have guidelines with average times that should be spent, ranging from 10 minutes in Kinder to 60 minutes in 6th grade. We want to give enough practice while also being mindful of balance. All of your responses will help us ensure this.

BARD COMPETITION

If your 3rd-5th grade student is interested in participating in the Bard Competition, registration is now open! Please read the [Bard Competition Guidelines](#) carefully and either send an electronic registration form Mrs. Saar at tmarshall@maryvaleprep.org or submit a paper copy to your child's homeroom teacher by Thursday, October 3rd.

AFTER SCHOOL ATHENAEUM

With an early release day tomorrow Friday, Athenaeum will have normal program hours for students who attend Fridays. Athenaeum's hours of operation are from 3:15-6:00pm and 1:15-6:00pm on early release days. Students attending the program should be picked up from the Archway Front Office starting at 3:40pm or 1:40pm on early release days.

On occasional days that your child should not attend the program, please contact Athenaeum at 480.247.1532 with 24 hours' notice and leave a detailed voicemail with your child's name, your name and phone number and email the classroom teacher. The student(s) will be dismissed through carline.

For any other questions or concerns regarding Athenaeum, leave a voicemail or text at 480.247.1532.

SAFETY UPDATE

In light of every school shooting tragedy, our Safety Committee reviews our protocols to ensure we keep our school and students as safe as possible. One of our newest updates is to keep our classroom doors locked at all times. Additionally, we continue to push and reinforce the expectation of tucked shirts. Untucked shirts can be hiding places for weapons. Please remind your students of this expectation at home and share the reason as we often get pushback. Additionally, when there is extra buzz on campus regarding local threats (even if Maryvale Prep is not mentioned by name) you can expect random locker checks for grade levels that have them. Additionally, school policy allows for locker checks at any point that the administration deems necessary. You will see an increase in locker checks when threats are being investigated.

PLACARDS

Please have your placard ready when picking up your student from the office, carline, Mini Matadors and after school clubs. At the beginning of the school year, two placards were provided per family with the list of the students in the household. Only the 24-25 placard will be accepted, if we need to scan the QR Code on the placard, this must be from the paper placard (we cannot scan a picture of the placard on a cell phone).



The parent/guardian with access to the enrollment portal

Parent Portal School AXIS,

can print additional copies of the placard. Placards are not printed on a special or specific paper.

WALKERS

If your Archway student has a Prep sibling/cousin/friend who picks up to walk home together, please have a plan and communicate to your student(s) in case the Prep student is absent or running late. All walker students starting from 1st grade are released without verifying if an adult or older sibling is picking them up.

HANDICAP PARKING SPACES

Do not park in a handicap parking space if you or your passenger do not hold a permit. Parking in a handicap spot without the proper authorization is in violation of **ARS 28-884**. Even if you are in a rush or your visit to the office will take a few minutes, these spots are reserved for our students, parents and visitors with a disability. Violations should be reported

ANTON UNIFORM

Annual Sale 9/13/24 to 9/29/24

Save 10% on outerwear! (sweaters, jackets, long sleeve polos and oxfords). Discount is automatically applied, no code needed. For all uniform components, please see our website at MaryvalePrep.org



Please label all outerwear with student's full name and grade/section on the tag or anywhere inside.

[Maryvale Preparatory Academy \(antonuniforms.com\)](https://MaryvalePrep.org)

A NOTE FROM THE HEALTH OFFICE

Our younger scholars have been experiencing a lot of bathroom accidents and wardrobe malfunctions. When possible, the Health Office provides loaner clothing. However, due to the demand, we are unable to keep an adequate supply. Please ensure that your scholar has an extra set of uniform clothing in their backpack, and please wash and return any uniforms loaned to your scholar.

BIRTHDAY CELEBRATIONS

Birthdays will be celebrated one time per month on the last Wednesday of the month for birthdays within that month. All birthday treats and celebration dishes should be store bought and include a nutrition and ingredients label. All treats should be free of pop culture decor. Homemade treats are allowed only at events when a parent or guardian is present to give permission for students to consume them. September birthday treat is Wednesday, September 25th.



SCHOOL PICTURES AND BADGES

All students received an ID badge on picture day. They do not need their badges at school but should keep these for entry into home Athletic games, some PSO events and community student discounts (e.g. Harkins).

To order portraits, visit:

<https://mydorian.com/prepayment/>

Retakes are Thursday, October 24th.



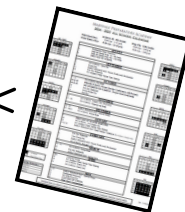
PSO

If you missed the Wednesday PSO Meeting for parents and would like to get information on how to be part of PSO, email us at PSOPresident@maryvaleprep.org

SCHOOL CALENDAR

Tomorrow **Friday, September 20th** is an early release day.

Please review the most updated calendar from our MaryvalePrep.org website. The calendar was just updated this month in September and posted. If you have a printed calendar, please ensure the bottom right-side reads **rev. 9/24**. You can request a printed copy of this calendar at the Front Office.

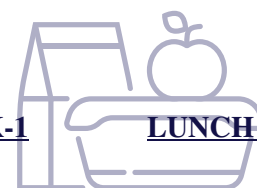


SEPTEMBER MEAL MENUS

BREAKFAST

LUNCH K-1

LUNCH 2-6



EARLY RELEASE TOMORROW

Tomorrow Friday, its an early release day. Dismissal is at 12:45pm for Archway and 1:00pm for Prep. Athenaeum students will go to their scheduled after school program.

SCHOOL POLICIES

ATTENDANCE

A student that is absent more than ten percent (18 days) of the required number of school days per year is considered to have "excessive absences" whether the absence is excused or unexcused.

This year, we are introducing CUTS LITE Service (Court Unified Truancy Suppression Limited Intervention To Educate). We will follow the following timeline:

- 5 Absences: You will receive the 1st warning letter
- CUTS Lite Conference
- 9-11 Absences: 2nd warning letter
- CUTS Hearing
- Parent Conference/School Intervention



TARDIES

Any student here beyond 7:57 a.m. is considered tardy and **must be signed in by a parent in the front office.** Please avoid any consequences for multiple tardies by arriving on time.

EARLY STUDENT PICK UP

Students who need to be picked up early for appointments must be picked up in the main office **no later than 2:45pm on full days and 12:30pm on half days, NO EXCEPTIONS.** The current Placard with student's name or a valid identification with photo is required when picking up through the office. The student must be signed out with a reason for leaving.

PLACARD FOR CARLINE PICK UP

Placards can be accessed on the Parent Portal at <https://greathearts.schoolaxis.com/> Log in, on main page PICK UP PLACARDS, Select Maryvale Prep Academy, Download and Print, if you cannot locate the placard on your Parent Portal Account, please contact the Front Office. Please note, we will not accept phone images of the placard for student pick up, parents must have the current paper copy of the placard for safety and fast process.

LATE PICK UP

Students picked up after 3:45pm (1:30pm early release), will incur late pick up fees beginning with the second occurrence of late pick-up, families will be assessed a late pick-up fee according to the following fee schedule:

- Up until 4:00pm (1:30 pm early release) = \$5.00 per student
- 4:01 - 4:30pm (1:46-2:15pm early release) = \$5.00 per student + \$1.00 per student, per minute
- After 4:30pm (2:15pm early release) = same fee structure as above + Department of Child Safety phone call

VOLUNTEERS

Volunteers must have clearance before assisting on campus. Clearance must be renewed annually, if you were cleared last school year, you must complete the clearance process again for this school year. The cost is \$6 and it only takes a few minutes.

[Click here to start the process](#)

STUDENT WALKERS

If you would like to add your child to the walker list, you will need to do so at least 12 hours in advance of when you want them to begin walking. If you do not receive confirmation, they have not been added and will have to wait until then to be dismissed as walkers. Please note, once on the walker list they must walk daily until they are removed. If you want your child to be on the walker list, please email enrollment@maryvaleprep.org. The same applies if you want them removed. Parents meeting their student walkers must park off campus.

1. Walkers will be dismissed at 12:50 pm on early release days and at 3:20 pm on full days from Gates 6 and 7.
2. On full days, Prep students can wait for their Archway siblings until they are released at 3:20 pm and they can head out to Gate 4 to walk home or meet families together.
3. On Early Release Days, Archway students can wait for their Prep siblings until they are released at 1:00 pm and they can head out to Gate 4 to walk home or meet families together.
4. Students not waiting for siblings as noted, must exit campus immediately.
5. Kindergarten students without 1st through 12th grade siblings must be met by their parent/guardian or authorized pick up personnel right outside of Gate 4.

Students will walk along the sidewalk adjacent to the Marley Center and out Gate 4 to meet their parents. Please refrain from walking through Gate 4 onto campus or crowding up that area to ensure the flow of traffic continues and students do not get lost amongst waiting families.

Please note that signing your child up as a walker is a liability you are taking as they are not supervised or delivered directly to parents. We ask that as parents, you calculate the best option for your family as you consider safety and convenience. Student walkers will be allowed to take their phones out to connect with parents/guardians once they have exited Gates 6 and 7.

DISMISSAL

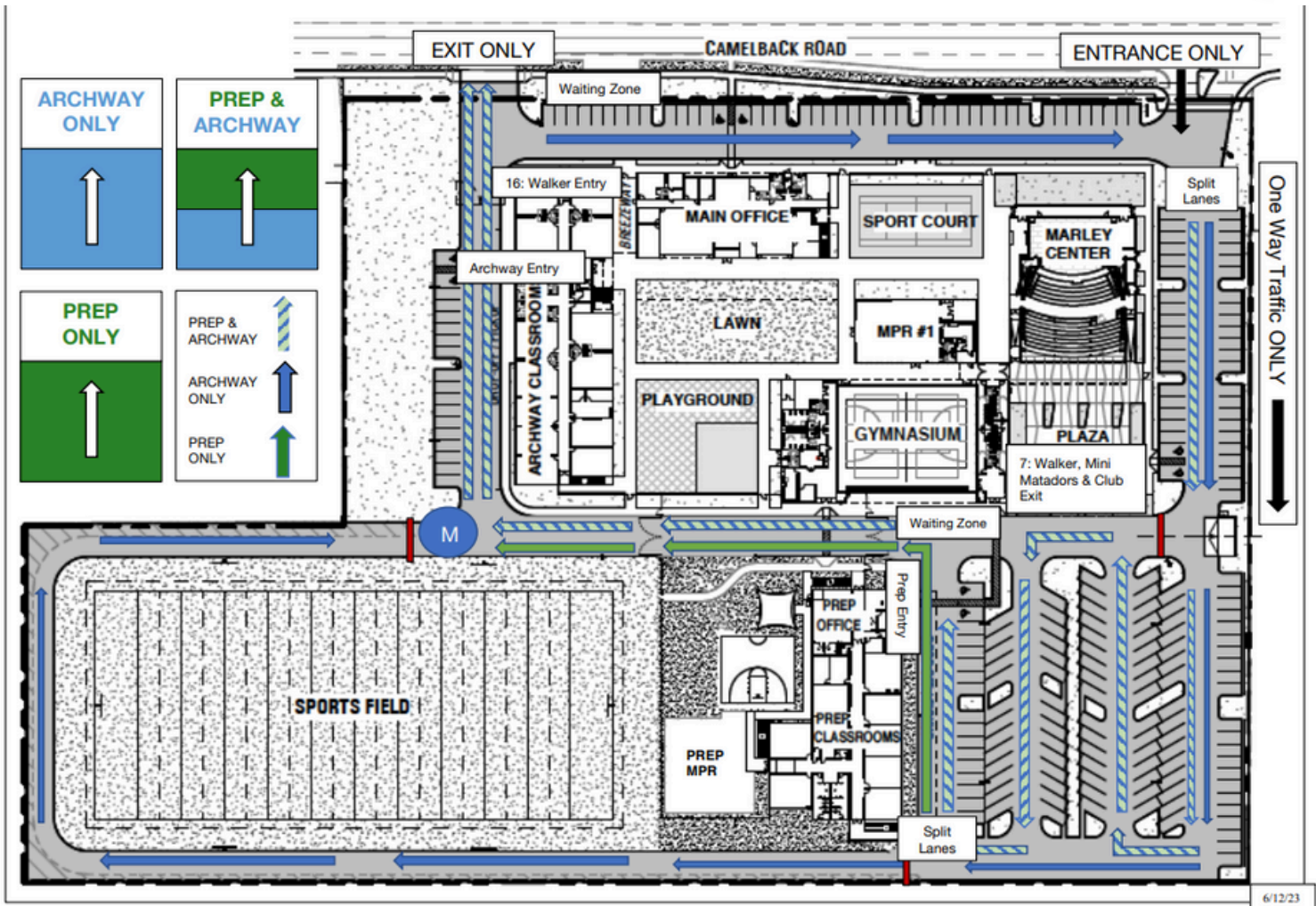
Due to our school day in sessions and safety precautions arrival for end of day pick up will not begin until 2:30 pm. If you arrive prior to that, please note that you will be asked to exit campus and return after 2:30 pm. Emergency and office business vehicles cannot get onto campus if the school is blocked with waiters.

STUDENT DROPOFF

Students should not be dropped off on the side of Camelback Road near or by the campus. This is extremely unsafe and does not follow our student drop off guidelines. The drop-off guideline is to use carline to safely drop off students or park near the school property and walk to school using the sidewalk. Please refer to our family handbook listed in our website for additional information on our guidelines.

CARLINE PICKUP

- The earliest you can enter into carline is 2:30pm on Full Days and at 12:15pm on Early Release Days. This will allow our students & faculty to have a cleared parking lot in the event EMS needs access.
- Have your placard ready for scanning; roll down your window when approaching a staff member that can scan your placard, they will not scan if window is up as this causes delays with window barrier.
- Please keep the East Entrance merge point cleared at all times. Wait to enter until all traffic is cleared.
- Archway only: follow blue signs and circle around the Sport Field.
- Archway & Prep: follow blue/green signs and snake through faculty parking lot.
- Maintain safe parking lot speed of 5 mph.
- Merge point will utilize a zipper merge (1 car per lane).
- The use of cell phones while on carline has slowed us down, and its ultimately unsafe.
- DO NOT record or take pictures of students outside your family.



CAMPUS SAFETY

Our campus is equipped with security gates that are armed and required to be closed at all times. These gates are for both vehicles and pedestrians. Access is limited to our Front Office only and we ask that all visits are conducted through these doors and at no times should pedestrian gates be used to exit campus. To ensure carline efficiency and safety, please plan to exit campus with Right Turns only. Camelback Road is very dangerous when making left turns.

Students are allowed onto campus at 7am and all of entrance gates will be opened at this time.

Student walkers should adjust their time on campus to reflect the timing of the campus gate openings.