

# MARYVALE PREPARATORY ACADEMY

GREAT HEARTS ACADEMY

# ARCHWAY NEWSLETTER



MAY 16, 2024

**UPCOMING** EVENTS:

May 22nd Kinder Promotion

May 23rd Virtue Assembly

May 22nd-24th Early Release Days

May 24th 6th Grade Promotion Last day of school

> June 4th First day of Summer School

# A Message from Headmaster Cruz...

Thank you for another great week. It was great to see most of our K-2 families at the Spring Concert vesterday. Your children did so well and we are so thankful that our children are afforded these well rounded experiences in the Arts.

It is hard to believe next week is our last week of this school year. It is a very busy week with events almost daily. Please be sure to check the contents of this newsletter for information about Kindergarten Promotion, Virtue Assemblies, and 6th Grade Promotion.

Please remember that Wednesday through Friday of next week are all early release days.

Thank you for a wonderful year. This will be our last newsletter until we kick off our summer series and back to school newsletters. Have an amazing summer!



Main Office Phone Number: (623) 247-6095

Attendance Line: (623) 247-6095 Option 0 (leave a detail voicemail to report absences)

Attendance Email: attendance@maryvaleprep.org

**School Hours:** Full Days: Mon/Tue/Thu/Fri 8:00 AM - 3:15 PM (campus opens at 7AM



www.maryvaleprep.org

Half Days: Wed 7:00 AM - 1:30 PM

Office Hours:

Full Days: Mon/Tue/Thu/Fri

7:00 AM - 4:00 PM

Half Days: Wed 8:00 AM - 12:45 PM

#### KINDER PROMOTION

Kinder Promotion will take place on **Wednesday, May 22nd,** during the school day.

Guests are asked to arrive no more than 15 minutes ahead of your scheduled time and plan to leave shortly after the ceremony to make room for the next group coming in.

Each student will receive 6 guest tickets

- These will be sent home on tomorrow.
- Each guest must present their ticket at the door.
- No additional guests will be permitted.
- Tickets cannot be given away or shared.
- If a child doesn't have 6 guests, their extra tickets should be discarded in order to maintain adequate room for all guests and for equity amongst all families. Lap babies under 2 years of age do not need a ticket.

SECTION

KA/KB

KC/KD

**TIME** 

8:15-8:45am - Formal Ceremony

9:45 - 10:15am - Formal Ceremony

9:25am - Departure

10:55am - Departure

8:45-9:25am - Refreshments and Photos

10:15 - 10:55am - Refreshments and Photos

- Older MVA siblings are permitted to attend but must be signed out from the main office and back in as though they were leaving for an appointment.
- · Students must still finish out the remaining days!

Kinder Parents: We would like to have approx. 4-6 Class of 2036 Photo Frames created for families to take photos and are in need of parent volunteers to create these. Email <a href="mailto:PSO@Maryvaleprep.org">PSO@Maryvaleprep.org</a> if you would like to help.

#### VIRTUE ASSEMBLY

Each year grade level teachers choose one student who has embodied one of the 9 core virtues throughout the year.

We will honor these students in our Virtue Assemblies on Thursday, May 23rd. If your child is selected, you will receive a special invitation to surprise them with your attendance from Ms. Grado the week of May 6th.

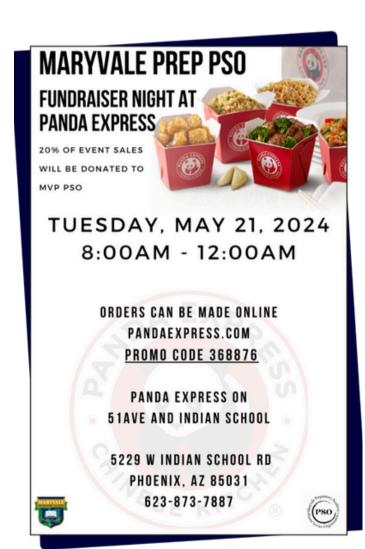
#### **6TH GRADE PROMOTION**

6th Grade Promotion will take place on **Friday, May 24th** during the school day. Parent attendance is optional but encouraged. We will begin our time with a 6th Grade parent address from the Archway and Prep Headmasters at 8:15 am. Parents are then invited to stay and form a surprise tunnel for our 6th grade students who will walk in procession from the Archway side to the Prep side to enjoy their first breakfast in the Prep Courtyard. Light refreshments will be provided for 6th grade parents who wish to stay and mingle during the student breakfast. The full event will end by 9:30 am and students will resume classes.

\*Guests are asked to arrive no earlier than 8 am. Parents can enter at the end of carline and loop back around to park.

## **SUMMER OFFICE HOURS**

The summer office hours start Tuesday, May 28th. **The week of May 27th, will be open Tuesday to Friday 8:30am to 12:30pm. Starting June 4th, 7:30am to 12:30pm Tuesday to Friday.** The office will remain closed on Mondays.



MAY MEAL MENUS

BREAKFAST LUNCH K-1

**LUNCH 2-6** 

#### **END OF YEAR REMINDERS**

#### **LOST AND FOUND**

Any un-claimed clothing will be donated to the Health Office and PSO at the end of the year. Students can check the lost and found area during recess or lunch. Parents can check at the end of the day. The lost and found rack is placed outside the main office for easy access. In addition, many students have left their prescription glasses, these are in the Front Office, please stop by to see if your child's glasses are here.

#### UNIFORM DONATION

PSO is accepting used uniforms to distribute to the nurse and families in need, if you would like to donate uniforms that wont fit next school year, plese drop off the main office during office hours.

#### **NOT RETURNING TO MARYVALE PREP?**

If you are not returning to Maryvale Prep please let us know through the Re-Enrollment Portal <a href="https://greathearts.schoolaxis.com/">https://greathearts.schoolaxis.com/</a> upon registering to a new school, please ask them to submit a records request.

# **GETTING READY FOR THE 24-25 SCHOOL YEAR**

#### **SUPPLY LIST**

Every new school year, we ask parents to provide <u>supplies</u> that students use throughout the school year. Please have these supplies ready in a bag and labeled with student's name. These can be brought to our Back to School Night before the first day of school, more details will follow.

#### CLASSICS TO KEEP

Next year, we will use some grant money to purchase classroom sets of our Classics to Keep for K-6. We still encourage you to purchase your own so that your child can annotate in them and keep them. However, we hope that this will be a financial relief and will ensure that every child has a book every day

as we have had so many students not bringing them this year. Click *here* for the list.

## **WALKER'S LIST**

We are starting our 2024-25 walker list ready to start on day one. If you know your student(s) will walk to school, send us an email at <a href="mailto:attendance@maryvaleprep.org">attendance@maryvaleprep.org</a>. We need the full name of the student, their grade and specify its for the 24-25 school year.

#### **UNIFORMS**

Our uniforms signify our common purpose and identity as schools in pursuit of the true, the good and the beautiful. Uniforms may be purchased at:

**<u>Dennis Uniforms</u>** and/or **<u>Anton Uniforms</u>** 

Uniform details can be found on our website: *MaryvalePrep.org/Uniforms* 

## **PSO UNIFORM SALE**

If you don't follow our PSO (Parent Service Organization) on Facebook, you may be missing on important information like their uniform sales. Our PSO works hard to prepare lightly used uniform pieces and sell them at a fraction of the price for new. Stay tuned for their next sale event, these dates get announced on this newsletter and/or Facebook (MaryvalePrep PSO).

If you are interested in joining the PSO for the 24-25 SY, please email us at <u>psopresident@maryvaleprep.org</u>.







TELL YOUR FRIENDS AND FAMILY TO APPLY

**Great**Hearts®

Last Day of School
FRIDAY
MAY 24TH
2023-24



First Day Back
THURSDAY
AUGUST 8TH
2024-25

# SUMMER PROGRAMS

#### **SUMMER SCHOOL**

Summer School is from June 4th -28th (Tues-Fri) 7:50 am to 11:30 am, no school on Mondays.

Registration is open until May 17th

Open to ALL students until the maximum size for each class is reached

Register at: MaryvalePrep.Configio.com

Summer school is free and meals will be offered to students free of charge too.

Breakfast will be served at 7:30am and lunch after class at 11:30am,

students must exit campus at 12:00pm

#### SPORTS CAMP



#### **SUMMER CAMP**

# Register for GreatHearts® Summer Camp 2024



## **EXCITING WEEKLY THEMES!**

REGISTER: MaryvalePrep.configio.com/summer24

#### GREAT HEARTS BARCELONA FC CAMP

All Great Hearts Students are invited to join the Barça Soccer Camps this Summer at Scottsdale Prep, running from May 28th to June 1st, for boys and girls aged 6-14!

As a gesture of appreciation, Great Heart students are being granted an exclusive invitation with a 10% discount! Secure your spot today! Discount Code: GH24BA



**Great**Hearts<sup>®</sup>

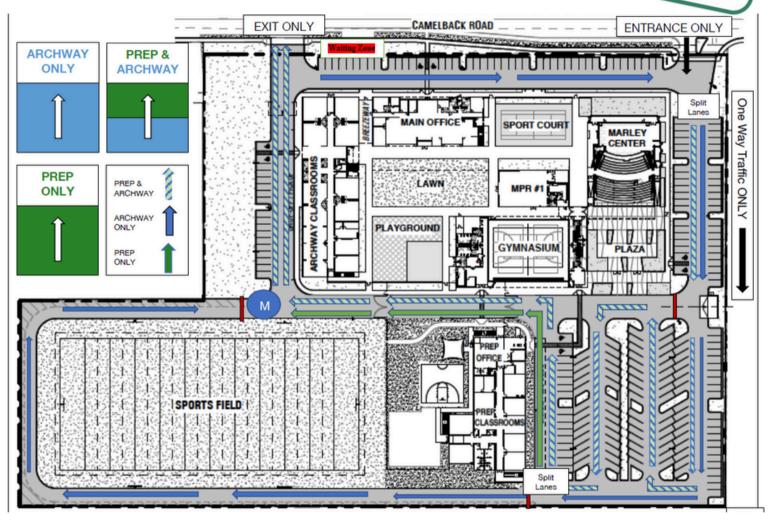
#### **CAMPUS SAFETY**

Our campus has 5 security gates. East Entrance gate includes a vehicular gate and a pedestrian gate and the West Entrance is now secure. The safest route to enter our campus at the East entrance is to travel from the West to the East. Making a left turn in front of the school, into the declaration lane is dangerous. Please be mindful of a safe arrival for your students. GATE CLOSURE

Students are allowed onto campus at 7am and all of these gates will be opened at this time. Student walkers should adjust their time on campus to reflect the timing of the campus gate openings.

#### **RED FIRE LANE**

Do not park in the red fire lane next to the stop sign. Cars will be towed at your own expense.



If you have ONLY Archway (K-6th Grade) Students, use ARCHWAY ONLY Lane

#### STUDENT DROPOFF

Students should not be dropped off on the side of Camelback Road near or by the campus. This is extremely unsafe and does not follow our student drop off guidelines.

The drop-off guideline is to use carline to safely drop off students or park near the school property and walk to school using the sidewalk. Please refer to our family handbook listed in our website for additional information on our guidelines.

#### CARLINE ETIQUETTE

- NO speeding or going around other vehicles
- Have your Placard ready for scanning
- Roll down your window when approaching a staff member that can scan your placard, they will not scan if window is up as this causes delays with window barrier

FULL DAYS:

1:00pm - 2:30pm EARLY RELEASE DAYS:

- The use of cell phones while on carline has slowed us down, and its ultimately unsafe. Please do not use your cell phone to avoid delays.
- DO NOT record or take pictures of students outside your family

# SCHOOL POLICIES



## **ATTENDANCE**

A student that is absent more than ten percent (18 days) of the required number of school days per year is considered to have "excessive absences" whether the absence is excused or unexcused.

This year, we are introducing CUTS LITE Service (Court Unified Truancy Suppression Limited Intervention To Educate). We will follow the following timeline:

- 5 Absences: You will receive the 1st warning letter CUTS Lite Conference

- 9-11 Absences: 2nd warning letter **CUTS** Hearing
- Parent Conference/School Intervention



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#### **TARDIES**

Any student here beyond 7:57 a.m. is considered tardy and **must be** signed in by a parent in the front office. Please avoid any consequences for multiple tardies by arriving on time.

#### **PICK UP**

Due to our school day in sessions and safety precautions arrival for end of day pick up will not begin until 2:30 pm. If you arrive prior to that, please note that you will be asked to exit campus and return after 2:30 pm. Emergency and office business vehicles cannot get onto campus if the school is blocked with waiters.

- Enter into carline after 2:30pm on Full Days and after 12:15pm on Early Release Days. This will allow our students & faculty to have a cleared parking lot in the event EMS needs access.
- Please keep the **East Entrance merge point cleared** at all times. Wait to enter until all traffic is cleared.
- Archway only: follow blue signs and circle around the Sport Field
- Archway & Prep: follow blue/green signs and snake through faculty parking lot
- Prep only: follow blue/green signs, snake through faculty parking lot & merge out of lane by Prep building
- Maintain safe parking lot speed of 5 mph
- Merge point will utilize a zipper merge (1 car per lane)

# **EARLY STUDENT PICK UP**

Students who need to be picked up early for appointments must be picked up in the main office no later than 2:45pm on full days and 12:30pm on half days, NO EXCEPTIONS. The current Placard with student's name or a valid identification with photo is required when picking up through the office. The student must be signed out with a reason for leaving.

#### **LATE PICK UP**

Students picked up after 3:45pm (1:30pm early release), will incur late pick up fees beginning with the second occurrence of late pick-up, families will be assessed a late pick-up fee according to the following fee schedule:

- Up until 4:00pm (1:30 pm early release) = \$5.00 per student
- 4:01 4:30pm (1:46-2:15pm early release) = \$5.00 per student
- + \$1.00 per student, per minute
- After 4:30pm (2:15pm early release) = same fee structure as above + Department of Child Safety phone call

## PLACARD FOR CAR-LINE PICK UP

Placards can be accessed on the Parent Portal at https://greathearts.schoolaxis.com/

Log in, on main page PICK UP PLACARDS, Select Maryvale Prep Academy, Download and Print, if you cannot locate the placard on your Parent Portal Account, please contact the Front Office. Please note, we will not accept phone images of the placard for student pick up, parents must have the current paper copy of the placard for safety and fast process.

## STUDENT WALKERS

If you would like to add your child to the walker list, you will need to do so at least 12 hours in advance of when you want them to begin walking. If you do not receive confirmation, they have not been added and will have to wait until then to be dismissed as walkers. Please note, once on the walker list they must walk daily until they are removed. If you want your child to be on the walker list, please email enrollment@maryvaleprep.org. The same applies if you want them removed. Parents meeting their student walkers must park off campus.

The walker list includes full days and early release days; at this time, we cannot accommodate only specific days. Students will be dismissed from Gate 3 at 3:15pm, students from 1st to 6th grade will be asked to exit by 3:30pm. Kindergarten students must be picked up by their parent/guardian or older sibling. The gate will close at 3:30pm and kinder students still waiting to be picked up will need to be picked up at the front office.

Due to our limited space in our property, the North parking lot (along Camelback Road) is reserved for families who need to visit the front office, please do not park in this lot if you are picking up a student walker. We do not have enough spots to accommodate everyone and having cars exit in this area slows down the flow of traffic during student pick-up.