



MARYVALE PREPARATORY ACADEMY

A GREAT HEARTS ACADEMY

ARCHWAY NEWSLETTER

SEPTEMBER 28, 2023

UPCOMING EVENTS:

October 6th

Coffee with Counselor

October 9th-13th

NO SCHOOL - Fall Break

October 13th

PowerSchool Portal opens
with Quarter 1 Reports

October 16th-17th

Parent Teacher Conferences
*Students remain at home
working on School Project*

October 20th

Picture Day Retakes



A Message from Headmaster Cruz

It was great seeing so many of you at Movie Night and I was so happy to have a number of you here for our 5th and 6th grade Headmaster Coffee and Chat. We look forward to having many more of these opportunities to be in the community and amongst one another.

A huge thanks as always goes out to our Parent Service Organization (PSO) for putting these events on. This is a small but mighty force and we hope to see the organization grow. The more parents are around, the stronger our culture gets. So we invite you to take part in any way that you can by emailing PSO@maryvaleprep.org to see how else you can become engaged.

We have two weeks before Fall Break and look forward to closing out the quarter strong and connecting soon at Parent Teacher Conferences. Be sure to save the date as these are mandatory and will take place from 7:30 am-4:45 pm Monday, October 16 and Tuesday, October 17.

Sign ups will be released on Monday, 10/2.





SCHOOL POLICIES

ATTENDANCE

A student that is absent more than ten percent (18 days) of the required number of school days per year is considered to have "excessive absences" whether the absence is excused or unexcused.

This year, we are introducing **CUTS LITE Service (Court Unified Truancy Suppression Limited Intervention To Educate)**. We will follow the following timeline:

- 5 Absences: You will receive the 1st warning letter CUTS Lite Conference
- 9-11 Absences: 2nd warning letter CUTS Hearing
- Parent Conference/School Intervention



TARDIES

Any student here beyond 7:57 a.m. is considered tardy and **must be signed in by a parent in the front office**. Please avoid any consequences for multiple tardies by arriving on time.

PICK UP

Due to our school day in sessions and safety precautions arrival for end of day pick up will not begin until 2:30 pm. If you arrive prior to that, please note that you will be asked to exit campus and return after 2:30 pm. Emergency and office business vehicles cannot get onto campus if the school is blocked with waiters.

- Enter into carline **after 2:30pm on Full Days and after 12:15pm on Early Release Days**. This will allow our students & faculty to have a cleared parking lot in the event EMS needs access.
- Please keep the **East Entrance merge point cleared** at all times. Wait to enter until all traffic is cleared.
- **Archway only:** follow blue signs and circle around the Sport Field
- **Archway & Prep:** follow blue/green signs and snake through faculty parking lot
- **Prep only:** follow blue/green signs, snake through faculty parking lot & merge out of lane by Prep building
- Maintain safe parking lot speed of 5 mph
- Merge point will utilize a zipper merge (1 car per lane)

EARLY STUDENT PICK UP

Students who need to be picked up early for appointments must be picked up in the main office **no later than 2:45pm on full days and 12:30pm on half days, NO EXCEPTIONS**. The current Placard with student's name or a valid identification with photo is required when picking up through the office. The student must be signed out with a reason for leaving.

LATE PICK UP

Students picked up after 3:45pm (1:30pm early release), will incur late pick up fees beginning with the second occurrence of late pick-up, families will be assessed a late pick-up fee according to the following fee schedule:

- Up until 4:00pm (1:30 pm early release) = \$5.00 per student
- 4:01 – 4:30pm (1:46-2:15pm early release) = \$5.00 per student + \$1.00 per student, per minute
- After 4:30pm (2:15pm early release) = same fee structure as above + Department of Child Safety phone call

PLACARD FOR CAR-LINE PICK UP

Placards can be accessed on the Parent Portal at <https://greathearts.schoolaxis.com/>

Log in, on main page PICK UP PLACARDS, Select Maryvale Prep Academy, Download and Print, if you cannot locate the placard on your Parent Portal Account, please contact the Front Office. **Please note, we will not accept phone images of the placard for student pick up, parents must have the current paper copy of the placard for safety and fast process.**

STUDENT WALKERS

If you would like to add your child to the walker list, you will need to do so at least 12 hours in advance of when you want them to begin walking. If you do not receive confirmation, they have not been added and will have to wait until then to be dismissed as walkers. Please note, once on the walker list they must walk daily until they are removed. If you want your child to be on the walker list, please email enrollment@maryvaleprep.org. The same applies if you want them removed. Parents meeting their student walkers must park off campus.

The walker list includes full days and early release days; at this time, we cannot accommodate only specific days. Students will be dismissed from Gate 3 at 3:15pm, students from 1st to 6th grade will be asked to exit by 3:30pm. Kindergarten students must be picked up by their parent/guardian or older sibling. The gate will close at 3:30pm and kinder students still waiting to be picked up will need to be picked up at the front office.

Due to our limited space in our property, the North parking lot (along Camelback Road) is reserved for families who need to visit the front office, please do not park in this lot if you are picking up a student walker. We do not have enough spots to accommodate everyone and having cars exit in this area slows down the flow of traffic during student pick-up.

CAMPUS SAFETY

Our campus has 5 security gates. East Entrance gate includes a vehicular gate and a pedestrian gate and the West Entrance is now secure.

Students are allowed onto campus at 7am and all of these gates will be opened at this time. Student walkers should adjust their time on campus to reflect the timing of the campus gate openings.



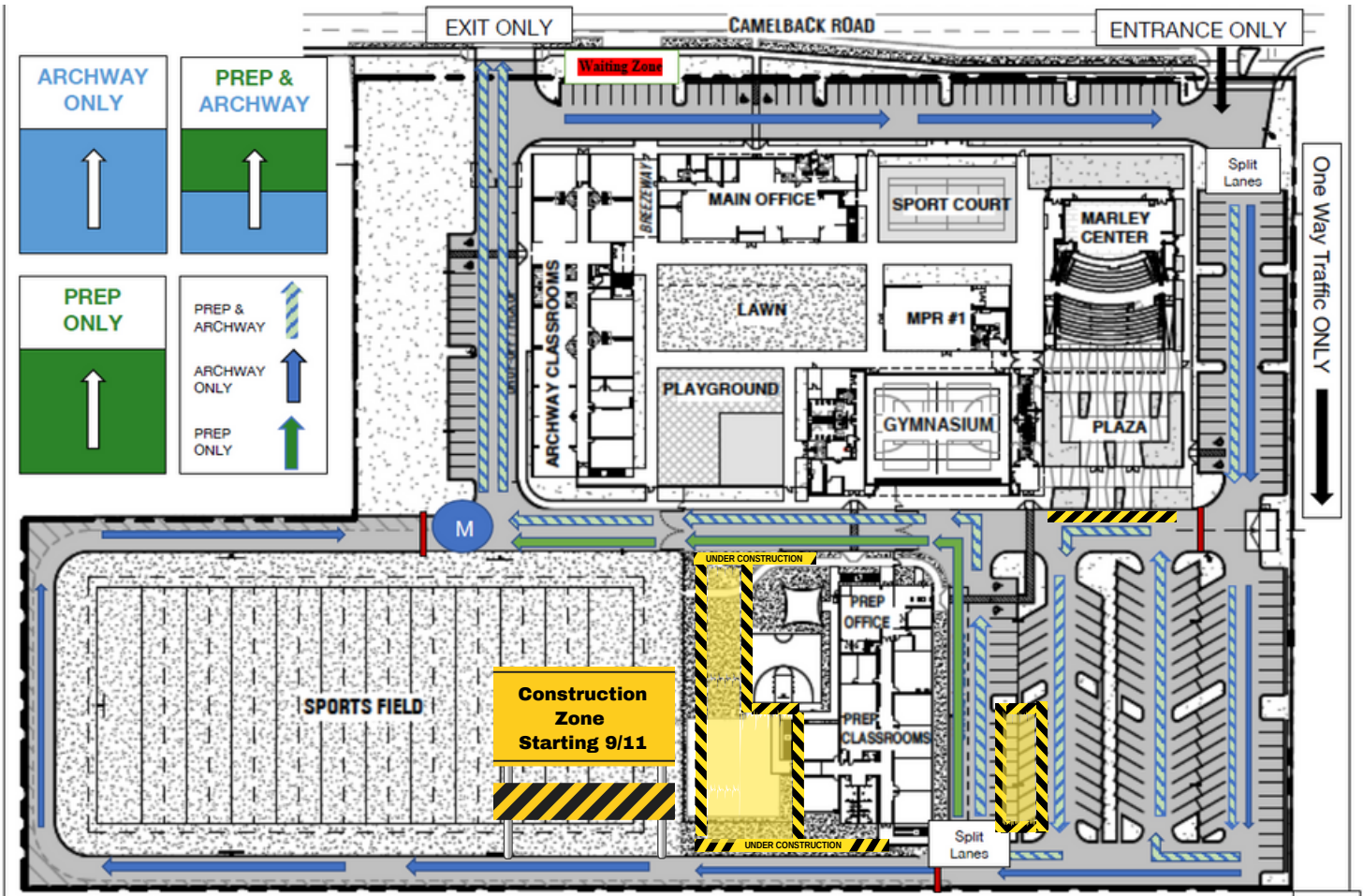
RED FIRE LANE

Do not park in the red fire lane are next to the stop sign. Cars will be towed at your own expense.

SCHOOL ZONE

We have school zone signs posted and are in the works for additional modifications from the City of Glendale to make school zone safety more prominent.

If you have ONLY Archway (K-6th Grade) Students, use ARCHWAY ONLY Lane



CARLINE ETIQUETTE

- Stay in your lane
- DO NOT try to go around other vehicles
- DO NOT speed
- Watch your surroundings at all times
- Always have your Placard ready to be scanned
- Roll down your window when approaching a staff member that can scan your placard, they will not scan if window is up as this causes delays with window barrier
- The use of cell phones while on carline has slowed us down, and its ultimately unsafe. Please do not use your cell phone to avoid delays.
- DO NOT record or take pictures of students

STUDENT WALKERS

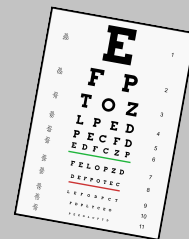
Students must exit the campus immediately at dismissal time; the gate opens at 3:15pm and at 3:30pm students still waiting to meet their parent/guardian at the gate, will be asked to return to their class. Parents will need to pick them up at the office and review the Late Pick-Up Policy and pay a fee. Please meet your students at the gate on time. Students are not permitted to wait for athletes during practices and/or games.

CARLINE PILOT

Beginning, Monday, October 16th (following FALL BREAK), we will pilot the use of the C/D car lane for student drop-off in the mornings. This means that cars in the C/D lane will turn left and proceed into the C/D lane instead of crossing over to the A/B lane. This will look exactly like our afternoon pickup carline.

FROM THE HEALTH OFFICE

We are excited to announce that we have partnered with The Lions Club Vision Program to conduct vision exams for all Maryvale Prep Students. The Lions Club provides assistance for eye exams, glasses or hearing aids. Students may bring home a referral for glasses if their exam indicates the need.



We are still in need of snacks to have available for students who missed breakfast or to take medication. If you would like to donate a pack of store-bought snacks, please drop off at the front office during office hours. Great snacks include protein bars, breakfast bars, fruit bars

COFFEE WITH THE COUNSELOR

Mrs. Limas-Herschell will be providing a series of coffee talks to discuss various topics for parents to help students in a variety of ways.

On **Friday October 6th at 8:00 am in the MPR**, join us to discuss the topic: *Anxiety in Children*



A SUCCESSFUL APTT!!

It was wonderful seeing so many of you at our first APTT meeting of the school year! We met our same turn-out from last year with 67% of families in attendance. Each family who attended is off to a great start for being entered to win next year's Classics to Keep!

Thank you for making the necessary arrangements to be present as we know it takes great effort to join us for these events, but it is necessary as we partner together to help your children succeed!

We are excited to hear how your students are enjoying playing their games with you all at home and seeing their growth reflected in class. We hope to see even more of you at our **next meeting on January 17th**.

QUARTER 1 GRADES/CONFERENCES

The Quarter 1 Report Cards will be available in the PowerSchool Portal on **Friday, October 13th**. An email with login instructions will be sent next week.

Parent Teacher Conferences will take place on **October 16th and 17th**. These are project days at home and count as school days. Project lists and expectations will be sent soon. Please note that conferences are 100% mandatory so plan to be in town and back from Fall Break to attend these important and mandatory meetings. **Conference sign-ups will be released at 3:45pm on October 2nd**.

THANK YOU PARENTS

A big shout out to the parent volunteers who set up shades/canopies and mister fans for faculty and students standing in the pick-up area at carline during the August and September hot days. We are very grateful to you all!!



OCTOBER MEAL MENUS

BREAKFAST

LUNCH K-1

LUNCH 2-6

If your family does not qualify for free or reduced meals, parents must add funds to the **SOS Meal Website** or ensure their student brings a lunch meal to school. Effective **Monday, October 2nd**, students with a balance of \$30 or higher will not be provided a full meal but an alternative snack until the balance has been paid and funds added for future meals.

For additional information and to access our NSLP free/reduced lunch application, please visit our website: maryvaleprep.org

SPORTS

MP For all Athletics News and Events, please check out their brand new [Newsletter](#) and [Website](#).

CONTACT INFORMATION AND SCHOOL HOURS

Main Office Phone Number: (623) 247-6095

Attendance Line: (623) 247-6095 Option 0 (leave a detail voicemail to report absences)

Attendance Email: attendance@maryvaleprep.org

School Hours:

Full Days: Mon/Tue/Thu/Fri

8:00 AM - 3:15 PM (campus opens at 7AM)

Half Days: Wed

8:00 AM - 12:45 PM



www.maryvaleprep.org

Office Hours:

Full Days: Mon/Tue/Thu/Fri

7:00 AM - 4:00 PM

Half Days: Wed

7:00 AM - 1:30 PM

