



## Maryvale Preparatory Academy 2019-20 In-Kind Gift Acceptance and Stewardship Policy

- Per the *Great Hearts: 2019-20 Gift Acceptance and Stewardship Policy*, Great Hearts Academies, including Maryvale Preparatory Academy, will accept donations of new or gently used in-kind items or services.
- For all donations, please include full name, preferred phone number, and address with the in-kind donation.
- For large donations, please contact Ms. Barwick or Ms. Welintukonis prior to bringing them to the front office at Maryvale Preparatory Academy in order to arrange time and space for the gift.
- Within one week of acceptance of in-kind donation, Ms. Barwick will send a receipt to the donor for future tax purposes at their discretion.
- Maryvale Preparatory Academy reserves the right to decline any donation that does not align with the mission of Great Hearts Academies or is in a condition which is unusable for students, faculty, or staff. Condition will be determined upon receipt of items.
- All in-kind donation inquiries should be directed to one of the below contacts:
  - Sabrina Barwick, Annual Campaign Coordinator
    - Email: [sbarwick@greatheartsaz.org](mailto:sbarwick@greatheartsaz.org)
    - Phone: (602) 438-7045 ext. 488
  - Olyvia Welintukonis, Office Manager
    - Email: [owelintukonis@maryvaleprep.org](mailto:owelintukonis@maryvaleprep.org)
    - Phone: (623) 247-6095